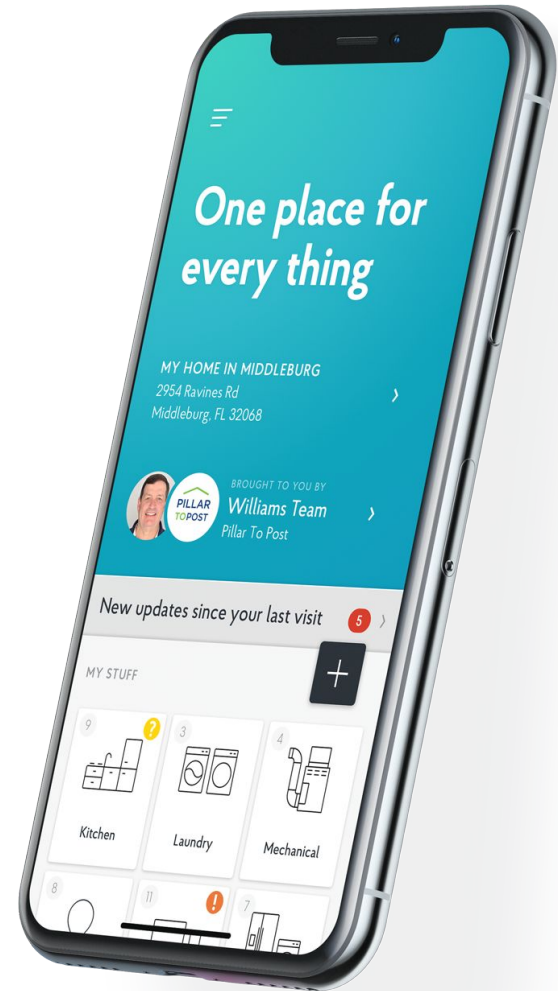


# Centriq Workflow

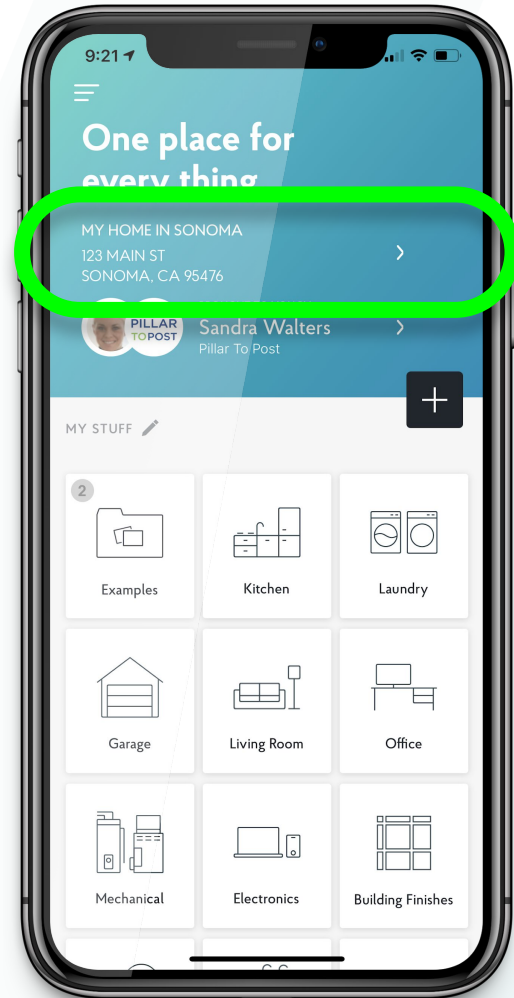


## STEP 1: ADD PROPERTY

Add the property you are inspecting in the app.

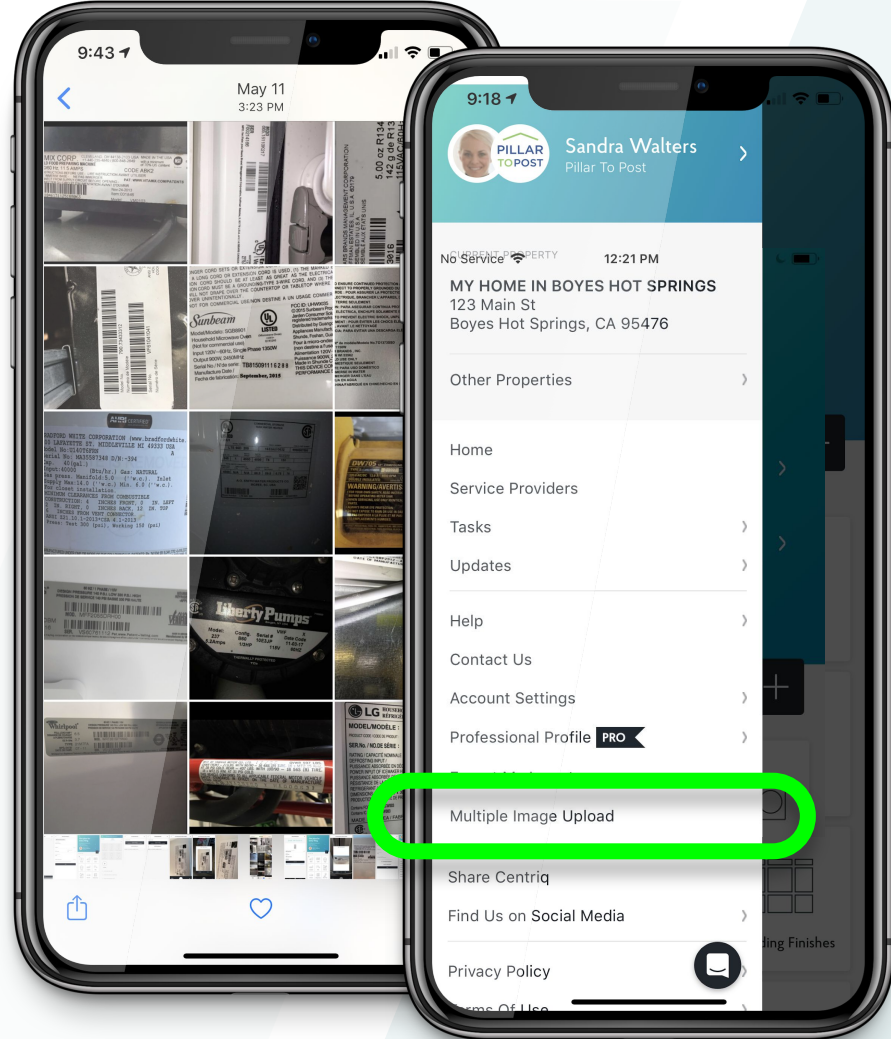
Property Only

You are **not** pre-loading the client name or email.



## STEP 2: CAPTURE IMAGES

Add the product label images to your device photo roll and then upload them into the app after the inspection.

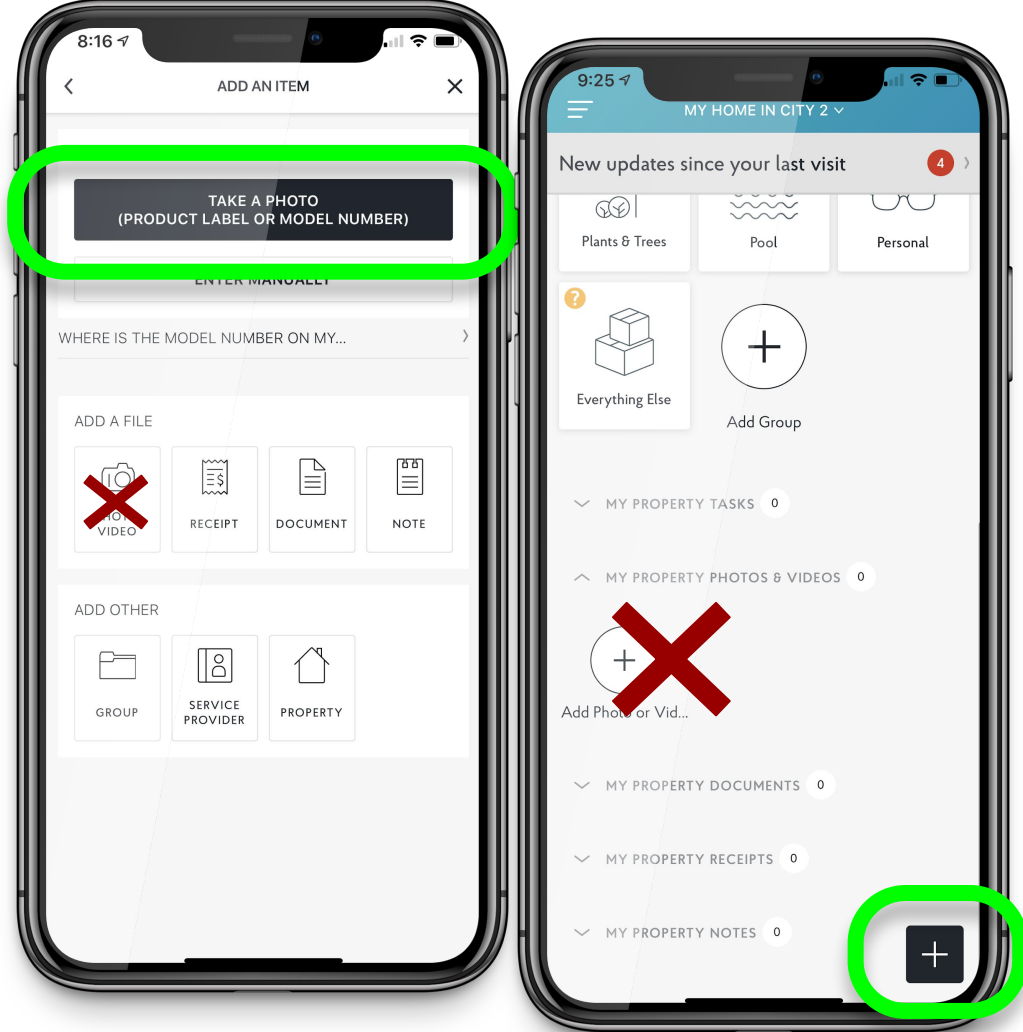


Just add the image.  
You don't have to type  
in additional info like in  
RecallChek



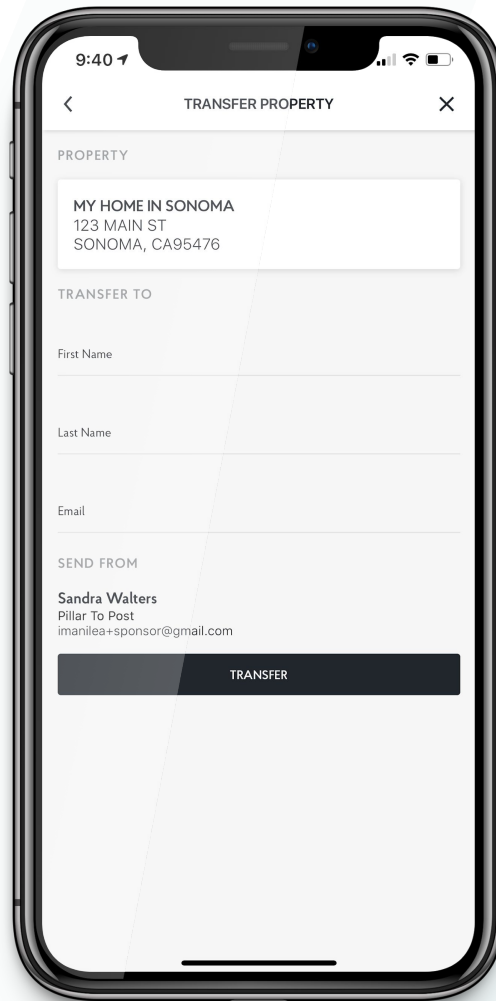
Never add  
product label  
photos as Files!!

They will not be  
processed or  
recognized if  
you add this way



## STEP 3: TRANSFER PROPERTY

Fill out the name and email  
of your client and pick  
**Transfer**

A smartphone screen displaying a 'TRANSFER PROPERTY' form. The status bar at the top shows the time as 9:40 and various icons. The form has a title bar with a back arrow, 'TRANSFER PROPERTY', and a close 'X' button. It is divided into three main sections: 'PROPERTY', 'TRANSFER TO', and 'SEND FROM'. The 'PROPERTY' section contains a text box with the address 'MY HOME IN SONOMA, 123 MAIN ST, SONOMA, CA95476'. The 'TRANSFER TO' section has input fields for 'First Name', 'Last Name', and 'Email'. The 'SEND FROM' section shows the name 'Sandra Walters', the title 'Pillar To Post', and the email 'imanileea+sponsor@gmail.com'. At the bottom of the form is a dark blue button labeled 'TRANSFER'.



Client receives TWO emails:

1. **Accept** the Centriq app with the home inventory



BROUGHT TO YOU BY

Spector Team

Pillar to Post

Hi ME,

Spector Team sent you the digital manual for your home.

**Property Address:**

Palo Alto, CA 94303

**Sent to you by:**

Spector Team

Pillar to Post

<https://pillartopost.com/>

Email: imanilea+hitest@example.com

**ACCEPT TRANSFER**

**What to expect**

Are you waiting for a property recall report? No worries! You will receive a link to your report in a separate email. The report will also be attached in the app once it is ready.

Centriq is the one app that helps you get the most out of your home and the things in it. Think of it as the Ultimate User Guide, specifically for your home.

You'll get:

- Manuals for all your appliances
- How-to videos for maintenance tasks
- Create your own maintenance tasks
- Supplies and accessories for the things you're sure to need. You can even order them straight from Amazon.

[Click here to see all the great features in Centriq.](#)

Client receives TWO emails:

## 2. **Download** the Property Recall Report



BROUGHT TO YOU BY  
Spector Team  
Pillar to Post

Hi Imani,

Spector Team sent you a report for your property in Centriq.

**Property Address:**

123 Second Street  
Manhattan Beach, CA 90266

**Sent to you by:**

Spector Team  
Pillar to Post  
<https://pillartopost.com/>  
Email: [imanilea+hitest@example.com](mailto:imanilea+hitest@example.com)

**PROPERTY REPORT**

If you need help with Centriq, just reply to this email to reach our support team. Or [contact us here](#).

## STEP 4: BINDER INSERT

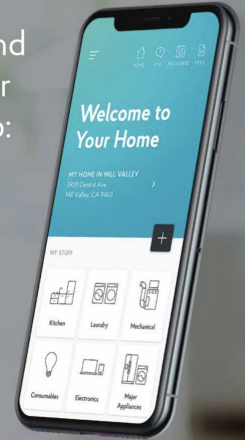
Fill in our online form to request your binder inserts. Free to you.



# The best app for your home and everything in it.

Everything in this binder and so much more is waiting for you in the free Centriq app:

- This inspection report
- Manuals for your appliances and systems
- Maintenance Reminders
- Safety recall monitoring
- Easy access to all replacement parts
- How-to videos for the things you own
- And more



“I’m VERY impressed with this app! It made deciding which home to buy a much more informed decision. 🏡👍”



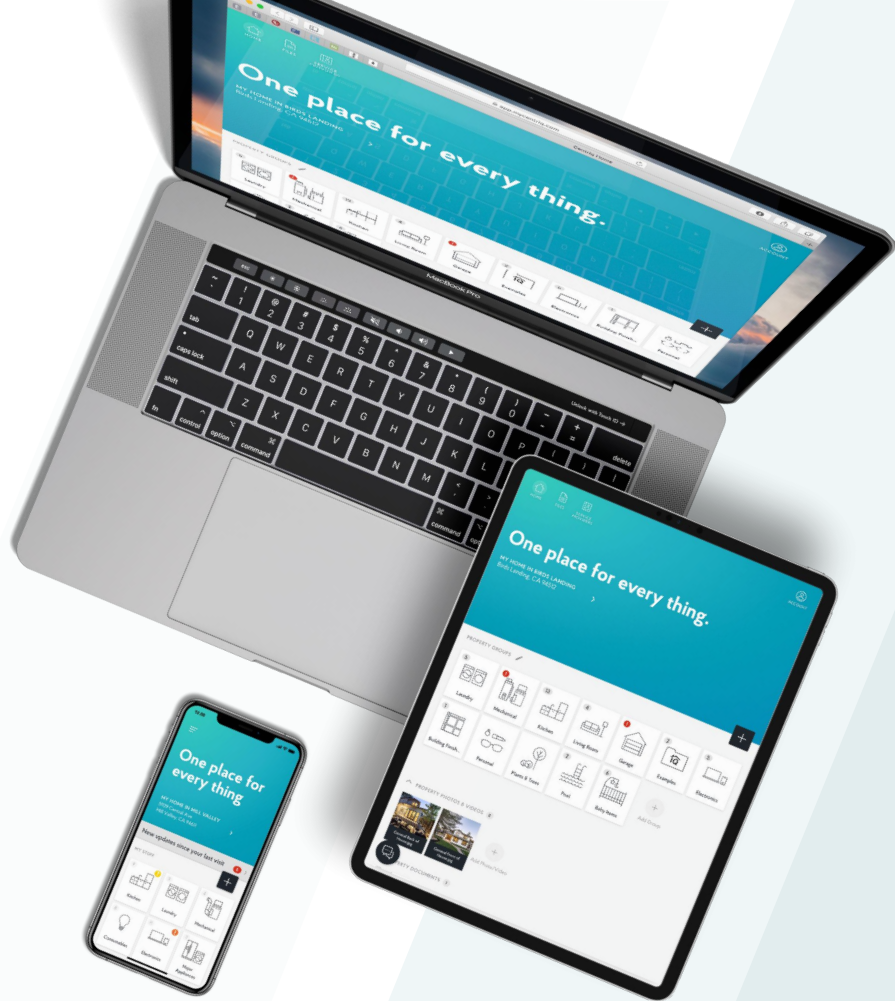
myCentriq.com

# Use Centriq on any device

## Minor Differences:

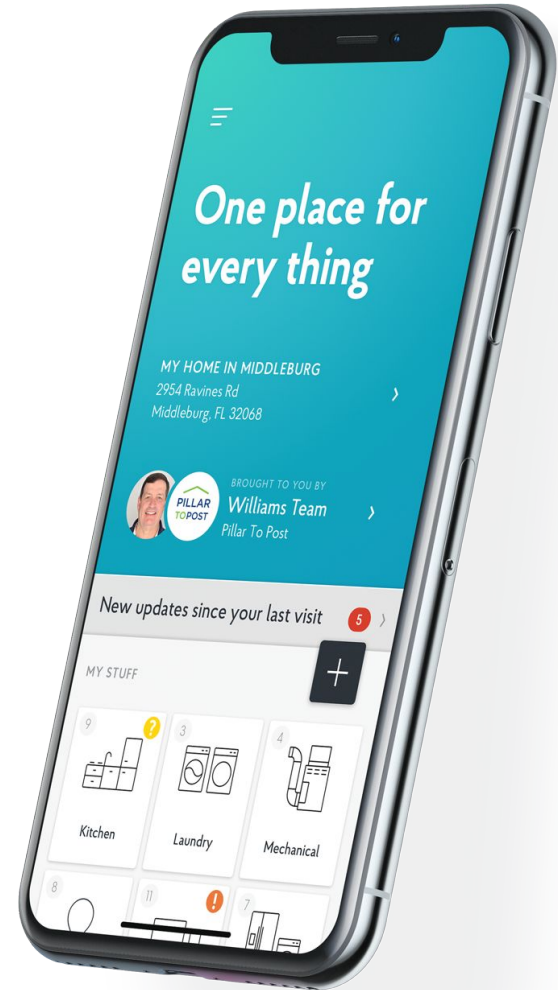
**Mobile** app only: Multi image upload

**Web** app only: Access to recall reports



## Review + Q&A

- You add product labels showing at least the model number
- Centriq checks for recalls, creates a digital user guide, and starts your client's home inventory.
- Include serial numbers in the image to also derive product ages and useful life estimates, when available.





Thank you!!!

Contact Us any time  
(415) 967-3993

**support@mycentriq.com**